

**CUT BANK CITY COUNCIL
SEPTEMBER 6, 2016
CITY HALL**

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:

Mayor Raemaeker called the meeting of the Cut Bank City Council to order at 6:30 PM, Monday, September 6, 2016. The following Council members answered roll call: Timothy Curtiss, Donovan Grubb, Kelly Solberg and Tim Kipp. Also present were City Clerk-Treasurer Linda Burley, City Attorney Robert Smith and Police Chief Mike Schultz. All present stood and recited the Pledge of Allegiance.

VISITORS: LeAnne Kavanagh of the Cut Bank Pioneer Press

PUBLIC COMMENTS: None

CLAIMS:

Councilperson Solberg made a motion to approve the claims through August 31, 2016 in the amount of \$45,722.66. Councilperson Curtiss seconded the motion. The motion was approved 4 to 0.

ADDITIONAL ITEMS FOR DISCUSSION: None

CONSENT AGENDA:

Councilperson Grubb made a motion to approve the August 15, 2016 minutes and motion was seconded by Councilperson Curtiss. Motion carried 4-0. Councilperson Curtiss moved to approve the August 22, 2016 minutes, the August 25, 2016 Payroll in the amount of \$77,913.40 and the July, 2016 cash report (\$5,213,948.42) and financials. Councilperson Solberg seconded the motion. The motion carried 4-0.

DEPARTMENT HEAD REPORTS:

Superintendent Suta's report was reviewed. Councilperson Grubb reported that he had spoken with Superintendent Suta regarding some holes in the lawn at the City Park and the holes were filled the next day.

Councilperson Curtiss made a motion to approve the City Superintendent's report. Councilperson Grubb seconded the motion. The motion carried 4-0.

OLD BUSINESS:

Zoning Ordinance: City Attorney Smith is still working on amending the ordinance.

Councilperson Grubb moved to approve the Fireworks Ordinance 8-20, as amended. Councilperson Curtiss seconded the motion. The motion passed unanimously.

NEW BUSINESS:

Councilperson Curtiss make a motion to approve Resolution 16-21 adopting the 2016-2017 final budget. Councilperson Grubb seconded the motion which carried with a 4-0 vote.

Councilperson Grubb moved to approve Resolution 16-22 adopting the budget amendment to the 2015-2016 budget. Councilperson Curtiss seconded the motion. The Resolution was adopted with a 4 to 0 vote.

Councilperson Solberg moved to approve Resolution 16-23 Intent to Raise Sewer Rates. Councilperson Grubb seconded the motion. It was explained that this rate increase was discussed at the April public hearing but exact amounts were not known at that time. This is a multi-year rate increase, with \$25.00 being added to sewer bills in July, 2017 and an additional \$7.11 added in July of 2018. The vote was called and motion passed unanimously.

City Clerk-Treasurer Burley reviewed the audit proposals received from Strom & Associates and Denning, Downey and Associates. The prices are very close for the 2016-2018 audits. Clerk-Treasurer Burley recommended the Council switch to Strom & Associates for the next auditing period. She has worked with them in the past and believes that it will show a significant reduction in auditor costs. **Councilperson Curtiss moved to approve Strom & Associates to perform our annual audits for the fiscal years of 2016 – 2018. Councilperson Grubb seconded the motion and it carried unanimously.**

Councilperson Curtiss moved to appoint Councilperson Tim Kipp to the Tri-City Interlocal board, replacing Kevin Quinlan. Councilperson Solberg seconded the motion. Motion carried with a vote of 3-0 with Councilperson Kipp abstaining from the vote.

Mayor Raemaeker explained to the Council that Craig Erickson, Great West, is completing the application for the Department of Tourism grant. If awarded, this will fund the pavilion cover at the City Park. In order to submit the application, the matching funds must be guaranteed. The matching funds will be no more than \$60,000 and approximately \$40,000 have already been raised. Mayor Raemaeker recommended that the City guarantee the balance of the matching funds so the application can be submitted. If fundraising is completed by the time the match is required, then the City would not need to pay the matching funds. If it is not complete, then the City would be repaid when the matching funds are raised. Discussion was held over whether or not there are planned projects that would already be budgeted to the Parks Maintenance Fund. **Councilperson Grubb moved that we commit to furnishing the remainder of the matching funds for the purpose of applying for the Department of Tourism grant, pending Superintendent Suta's approval. Councilperson Kipp seconded the motion and it passed with Councilpersons Grubb, Curtiss and Kipp voting FOR and Councilperson Solberg voting AGAINST.**

CORRESPONDENCE: None

WORK SESSION:

Powers and Duties of Council & Mayor: With the recent turnover of Mayor and Council, the rules and duties of Council & Mayor were reviewed. Councilperson Curtiss emphasized that the public is best served when the Council and Mayor do their best to attend all meetings. Procedures for notifying the City when one is going to be absent were reviewed.

iPad Purchase: Council was asked for their opinions on the purchase of iPads for Council, Mayor and Department Heads. This would allow the council packets to be emailed and would allow Council to bring their iPads to council with all materials loaded. The iPads can be loaded with the City Charter, City Code and links to the Montana Code Annotated and City Website. Council would be given an email address through the City's website and all correspondence would be kept on the iPad. Council unanimously felt that the iPads would be a benefit and look forward to using them.

District Meetings & Training: MMIA will be holding training on September 13, 2016, at the Comfort Inn in Shelby. The training will begin at 9:00 and continue until 4:00 with lunch being provided. Council and Mayor, as well as department heads, were encouraged to take advantage of this training.

ADJOURNMENT:

There being no further business to come before the Council, **Mayor Raemaeker adjourned the meeting at 7:25 PM.**

Attest:

Approve:

Linda Burley, Clerk-Treasurer

Dan Raemaeker, Mayor