

STATE OF MONTANA VENDOR INVOICE		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT			
VENDOR'S NAME AND ADDRESS City of Cut Bank 221 West Main Street Cut Bank, MT 59427		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601			
Grant Agreement # AMC-23-0059		Project Name Phase 4B Water Project			
DNRC Grant Manager Seth Schteir		Claim Number Seven (7)			
QUANTITY	DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED			AMOUNT	
	Vendor	Invoice Number	Dates of Service	Task Description	
1	Great West Eng.	31242	22-Dec-23	Pre Design, Grant Admin.	\$ 4,400.00
1	Great West Eng.	31530	26-Jan-24	Pre Design, Grant Admin.	\$ 3,564.75
1	Great West Eng.	31738	24-Feb-24	Pre Design, Grant Admin.	\$ 4,706.75
GRAND TOTAL					\$ 12,671.50

STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		Vendor Name (Authorized Person)	Kim Winchell
DNRC Authorized Signature		Date Processed	
		Vendor's Signature	
Date		Title	Mayor

Montana State Revolving Fund ("DWSRF") Program
Loan Disbursement Report for
Revenue Bonds

For State use only (Grant Federal Funds only)

<div>1. Borrower: Name: <u>City of Cut Bank</u> Address: <u>221 West Main St, Cut Bank, MT 59427</u> Employee ID: <u>81-6001251</u></div>		<div>5. Disbursement Number: 5</div> <div>6. Period covered by this Disbursement Report: From: <u>12/01/2023</u> To: <u>2/29/2024</u> (Mo/Day/Yr) (Mo/Day/Yr)</div>			
<div>2. Project Name: <u>Water Storage Tank</u> WRF Project Number: <u>WRF-24244</u> Borrower's Project Number: _____</div>		<div>7. Payment Instructions: X Wire Instructions: Bank: <u>Stockman Bank</u> ABA : <u>092905249</u> Account : <u>069904099</u> Contact person at bank: <u>Doug Sheble</u> Bank phone number: <u>406-873-9400</u> <input type="checkbox"/> Check if this is the final disbursement request.</div>			
<div>3. Committed Amount: <u>\$1,290,000</u> (From the Binding Commitment Agreement)</div>					
<div>4. Total Loan Amount: <u>\$ 750,000 A Loan Forgiveness</u></div>					
8. Use of Funds			There is no loan reserve requirement for this loan.		
Classification	Amount This Period	Cumulative to Date			
A. Administrative Charges	\$ 3,843.00	\$ 6,181.00			
B. Land and Rights of Way					
C. Architectural & Engineering	352.00	\$ 60,972.00			
D. Equipment					
E. Construction Improvements					
F. Miscellaneous	\$				
G. Total Construction Costs (Add Lines A through F)	\$ 4,195.00	\$ 67,153.00			
H. Administrative Fee - For Initial Disbursement Only (Multiply Committed Amount by .00575)	N/A	N/A			
I. Origination Fee - For Initial Disbursement Only (Multiply Committed Amount by .01)	N/A	N/A			
J. Sub-Total (Add Amounts on Lines G, H and I)	\$ 4,195.00	\$ 67,153.00			
K. Debt service Reserve Deposit (Multiply Amount on Line J by .038)	N/A	N/A			
L. Total Disbursement (Add Amounts on Line J and K)	\$ 4,195.00	\$ 67,153.00			
M. Federal Share of Disbursement (For State Use Only)	\$	\$			
N. Percentage of Physical Completion	%	%			
9. Certification	a. Borrower(s) [Note: two borrower signatures are required <u>only</u> when two parties (i.e. a County and a District) borrow WRF funds through an interlocal agreement.]	Signature of Authorized Certifying Official		Date Signed:	
		Kim Winchell, Mayor Typed or Printed Name and Title		406-873-5526 Telephone (Area Code, Number & Extension)	
I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project, that the disbursements represent amounts which have not been previously requested, that an inspection has been performed and that all work is in accordance with the terms of the project as described in the Commitment Agreement.		b. Engineer or other Representative certifying to line 8.O.	Signature of "Authorized Certifying Official"		Date Signed:
			Typed or Printed Name and Title		Telephone (Area Code, Number & Extension)
		Signature of "Authorized Certifying Official"		Date Signed:	
		Joel Pilcher, PE Typed or Printed Name and Title		406-495-6186 Telephone (Area Code, Number & Extension)	
10.Approval (For State Use Only)		DEQ Signature		Date	
		DNRC Signature		Date	



ARPA Water & Sewer Infrastructure Grant Program
2024 Progress Report Form

General Information

Subrecipient Entity: City of Cut Bank

Project Title: Phase 4B Water System Improvements

Grant Agreement Number(s): AM-23-0059

Grant Term End Date(s): September 30, 2024

Form Preparer Name: Craig Erickson

Form Preparer Phone: (406) 399-0104

Form Preparer Email: cerickson@greatwesteng.com

Reporting Period: January 1, 2024 – March 15, 2024
Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

☒ Progress Report **with** Reimbursement Request.
☐ Progress Report **without** Reimbursement Request.

Final Reports – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ **Updated [Schedule Form](#) is included with this report (REQUIRED).**
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ **Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Phase 4B Scope of Work – From Attachment A of the ARPA Grant Agreement

1. Construct approximately 7,700 feet of new water main, including service lines to the property line.
 - Status – 0% Complete
2. Eliminate any lead service line encountered.
 - Status – 0% Complete
3. Install a new one-million-gallon prestressed concrete storage tank with the valves and appurtenances.
 - Status – Complete

Great West Engineering has nearly completed its design along with the plans and specifications for the water distribution mains. Great West will send the plans and specifications to DEQ and DNRC this month.

DN Tanks completed the construction of the water tank in November 2023.

2. Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

The project has progressed smoothly, and the project is on schedule to be completed and closed by September 30, 2024.

3. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

Great West plans to submit the plans and specifications for the 4B water distribution system improvements to DEQ this month. We anticipate that DEQ will review the plans within 6 weeks, which would allow the city to start advertising for bids by the end of April.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

1. Review Agreement Section 2. Term – Is the Term End Date in the grant agreement still appropriate for the project?

☒ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables) – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

3. Review Grant Agreement Attachment B – Budget – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☐ **YES** – The budget in the grant agreement accurately reflects the project to date.

☒ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

Attachment B of the ARPA grant agreement indicates the SRF B loan amount as \$536,000, whereas the actual amount is \$540,000.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: Linda Burley

Subrecipient Contact Title: Clerk/Treasurer

Subrecipient Contact Email: lburley@cityofcutbank.org

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Cut Bank
Jim Suta
221 West Main Street
Cut Bank, MT 59427

Invoice number 31242
Date 12/22/2023

Project **1-14247 Cut Bank On-Call 2014**

Professional Services from November 12, 2023 through December 16, 2023

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

MT-TSEP-CG-19-959

Task Order No. 13 - Phase 4 Water System Improvements Design

Preliminary Design Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	25.00	176.00	4,400.00

Construction

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	2.00	176.00	352.00

Additional Services: Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	2.50	138.00	345.00
Certified Grant Writer 1	0.25	144.00	36.00
Certified Grant Writer 2	7.25	167.00	1,210.75

Phase subtotal 1,591.75

Task Order No. 13 - Phase 4 Water System Improvements Design subtotal 6,343.75

Invoice total **6,343.75**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
77-13 TASK ORDER NO. 13 - PHASE 4 WATER SYSTEM IMPROVEMENTS DESIGN				
77.1-13 PRELIMINARY DESIGN PHASE	73,700.00	78,912.32	83,312.32	4,400.00
77.2-13 FINAL DESIGN PHASE	29,900.00	52,774.02	52,774.02	0.00
77.3-13 BIDDING	14,600.00	23,254.94	23,254.94	0.00
77.4-13 CONSTRUCTION	66,500.00	122,564.64	122,916.64	352.00
77.5-13 RESIDENT PROJECT REPRESENTATIVE	125,800.00	125,651.56	125,651.56	0.00

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
77-13 TASK ORDER NO. 13 - PHASE 4 WATER SYSTEM IMPROVEMENTS DESIGN				
77.6-16 POST CONSTRUCTION	8,700.00	76.50	76.50	0.00
77.7-13 ADDITIONAL SERVICES: GEOTECHNICAL ANALYSIS	22,000.00	19,319.75	19,319.75	0.00
77.8-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	21,400.00	45,177.25	46,769.00	1,591.75
Subtotal	362,600.00	467,730.98	474,074.73	6,343.75
PHASE 4B WATERLINE	124,840.00	0.00	0.00	0.00
Total	487,440.00	467,730.98	474,074.73	6,343.75

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
31242	12/22/2023	6,343.75	6,343.75				
	Total	6,343.75	6,343.75	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.

Invoice Detail Lookup

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
Totals:					10.00		1,591.75	
12/14/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	2.75	167.0000	459.25	Prepped ARPA draw.
12/1/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	2.75	167.0000	459.25	Complete ARPA Draw and sent it to Seth Shtier. Sent SRF draw to Rob Ashton and Cid Sivils.
11/27/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.25	167.0000	41.75	Phone call with Linda Burley.
11/16/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Ki-Ai Pierson	Project Administrato	1.25	138.0000	172.50	Financial compliance corrections
11/14/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Ki-Ai Pierson	Project Administrato	0.50	138.0000	69.00	Update and check in with PM
11/14/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	1.00	167.0000	167.00	Sent RFI to Andrew Long and Sara Hartley regarding HMGP funding.
11/13/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	0.25	144.0000	36.00	WFG mtg - proj. assign.
11/13/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Ki-Ai Pierson	Project Administrato	0.75	138.0000	103.50	Financial compliance, funding meeting
11/13/2023	31242	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.50	167.0000	83.50	Discussed project status with Ki-Ai and LaNette



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Cut Bank
Jim Suta
221 West Main Street
Cut Bank, MT 59427

Invoice number 31530
Date 01/26/2024

Project **1-14247 Cut Bank On-Call 2014**

Professional Services from December 17, 2023 through January 20, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

MT-TSEP-CG-19-959

Task Order No. 13 - Phase 4 Water System Improvements Design

Preliminary Design Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	5.00	176.00	880.00
	14.00	185.00	2,590.00
Phase subtotal			3,470.00

Additional Services: Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Clerical Support	0.50	79.00	39.50
Project Administrator	0.75	138.00	103.50
Certified Grant Writer 1	4.50	151.00	679.50
Certified Grant Writer 2	1.00	167.00	167.00
	7.75	175.00	1,356.25

Phase subtotal 2,345.75

Task Order No. 13 - Phase 4 Water System Improvements Design subtotal 5,815.75

Invoice total **5,815.75**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
77-13 TASK ORDER NO. 13 - PHASE 4 WATER SYSTEM IMPROVEMENTS DESIGN				
77.1-13 PRELIMINARY DESIGN PHASE	73,700.00	83,312.32	86,782.32	3,470.00
77.2-13 FINAL DESIGN PHASE	29,900.00	52,774.02	52,774.02	0.00
77.3-13 BIDDING	14,600.00	23,254.94	23,254.94	0.00
77.4-13 CONSTRUCTION	66,500.00	122,916.64	122,916.64	0.00
77.5-13 RESIDENT PROJECT REPRESENTATIVE	125,800.00	125,651.56	125,651.56	0.00
77.6-16 POST CONSTRUCTION	8,700.00	76.50	76.50	0.00

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
77-13 TASK ORDER NO. 13 - PHASE 4 WATER SYSTEM IMPROVEMENTS DESIGN				
77.7-13 ADDITIONAL SERVICES: GEOTECHNICAL ANALYSIS	22,000.00	19,319.75	19,319.75	0.00
77.8-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	21,400.00	46,769.00	49,114.75	2,345.75
Subtotal	362,600.00	474,074.73	479,890.48	5,815.75
PHASE 4B WATERLINE	124,840.00	0.00	0.00	0.00
Total	487,440.00	474,074.73	479,890.48	5,815.75

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
31530	01/26/2024	5,815.75	5,815.75				
	Total	5,815.75	5,815.75	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.

Invoice Detail Lookup

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
Totals:					14.50		2,345.75	
1/18/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	0.50	151.0000	75.50	QA assign mtg
1/11/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.25	175.0000	43.75	Meeting with Jim Jarvis
1/11/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	0.50	151.0000	75.50	funding group mtg - transition discussion
1/8/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	1.75	175.0000	306.25	Responded to RFI from DNRC; phone call with Melissa from DN Tank.
1/5/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	0.50	151.0000	75.50	review project status w L.D.
1/5/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	1.25	175.0000	218.75	sent ARPA five to Seth Shteir
1/5/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Jill Boettcher	Clerical Support	0.25	79.0000	19.75	Mail
1/4/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	1.00	151.0000	151.00	review project file
1/4/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.50	175.0000	87.50	Finalized ARPA #6 and sent it to DNRC. Phone call with Linda Burley.
1/4/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Jill Boettcher	Clerical Support	0.25	79.0000	19.75	Mail
1/3/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	2.00	151.0000	302.00	mt w C.E. to discuss handoff (0.5 hr) + review case file (1.5 hr)
1/3/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	3.75	175.0000	656.25	Teams meeting with Jim Jarvis and a follow up discussion with Joel Pilcher.
1/2/2024	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.25	175.0000	43.75	Project status discussion with LaNette and Jim
12/28/2023	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.50	167.0000	83.50	Responded to RFI from Bond Counsel's paralegal.
12/20/2023	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.50	167.0000	83.50	Sent RFI to Linda Burley at the City.
12/18/2023	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Ki-Ai Pierson	Project Administrato	0.25	138.0000	34.50	Funding meeting
12/17/2023	31530	77-13 Task Order No. 13 - Phase 4 Water Syster	Ki-Ai Pierson	Project Administrato	0.50	138.0000	69.00	Labor compliance



2501 Belt View Drive
Helena, MT 59601

Phone: (406) 449-8627

City of Cut Bank
Jim Suta
221 West Main Street
Cut Bank, MT 59427

Invoice number 31738
Date 02/22/2024

Project **1-14247 Cut Bank On-Call 2014**

Professional Services from January 21, 2024 through February 17, 2024

Great West Engineering has now partnered with Bill & Pay to accept secure online invoice payments via ACH.
Please go to <https://www.billandpay.com/go/greatwesteng> if you would like to pay this invoice online.

MT-TSEP-CG-19-959

Task Order No. 13 - Phase 4 Water System Improvements Design

Preliminary Design Phase

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	22.00	185.00	4,070.00

Additional Services: Grant Administration

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	0.25	145.00	36.25
Certified Grant Writer 1	0.50	151.00	75.50
Certified Grant Writer 2	3.00	175.00	525.00

Phase subtotal **636.75**

Task Order No. 13 - Phase 4 Water System Improvements Design subtotal **4,706.75**

Invoice total **4,706.75**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
77-13 TASK ORDER NO. 13 - PHASE 4 WATER SYSTEM IMPROVEMENTS DESIGN				
77.1-13 PRELIMINARY DESIGN PHASE	73,700.00	86,782.32	90,852.32	4,070.00
77.2-13 FINAL DESIGN PHASE	29,900.00	52,774.02	52,774.02	0.00
77.3-13 BIDDING	14,600.00	23,254.94	23,254.94	0.00
77.4-13 CONSTRUCTION	66,500.00	122,916.64	122,916.64	0.00
77.5-13 RESIDENT PROJECT REPRESENTATIVE	125,800.00	125,651.56	125,651.56	0.00
77.6-16 POST CONSTRUCTION	8,700.00	76.50	76.50	0.00
77.7-13 ADDITIONAL SERVICES: GEOTECHNICAL ANALYSIS	22,000.00	19,319.75	19,319.75	0.00
77.8-13 ADDITIONAL SERVICES: GRANT ADMINISTRATION	21,400.00	49,114.75	49,751.50	636.75
Subtotal	362,600.00	479,890.48	484,597.23	4,706.75
PHASE 4B WATERLINE	124,840.00	0.00	0.00	0.00

Total	487,440.00	479,890.48	484,597.23	4,706.75
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Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
31738	02/22/2024	4,706.75	4,706.75				
	Total	4,706.75	4,706.75	0.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.

Invoice Detail Lookup

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
Totals:					3.75		636.75	
2/16/2024	31738	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	2.25	175.0000	393.75	February draw package prep; responded to three RFI's from Clerk Burley regarding documents and information for Fy 2023 audit.
2/16/2024	31738	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.25	175.0000	43.75	February draw pkg prep.
2/14/2024	31738	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	0.25	151.0000	37.75	discuss proj status w K.P.
2/12/2024	31738	77-13 Task Order No. 13 - Phase 4 Water Syster	Ki-Ai Pierson	Project Administrato	0.25	145.0000	36.25	Funding meeting
2/8/2024	31738	77-13 Task Order No. 13 - Phase 4 Water Syster	Craig Erickson	Certified Grant Write	0.50	175.0000	87.50	Responded to RFI from Linda Burley
1/22/2024	31738	77-13 Task Order No. 13 - Phase 4 Water Syster	James Jarvis	Certified Grant Write	0.25	151.0000	37.75	WFG mtg - project review